

# **Parents Guide**

Thank you for choosing the Montreal Museum of Fine Arts Day Camp!

For one week this summer, your child will get the chance to explore the Museum through fun and exciting tours aimed at stimulating their imagination and creativity. They will also immerse themselves in projects based on what inspires them.

This unique day camp exposes children to a range of eras and styles as they discover the many artists and works featured in the MMFA's exhibitions. Back in the studio, they are encouraged to express themselves on different themes and to use a variety of creative techniques and methods. They carry out their two- and three-dimensional projects in a relaxed atmosphere using all sorts of materials. At the end of the week, the children present their artwork to friends and family in an exhibition that they mount themselves. It's an experience that forges friendships and lifelong memories!

## Arrival (Monday morning as of 8 a.m.)

Check-in is done by Museum employees, who verify the child and parent's file and distribute day camp T-shirts.

# Schedule and organization

The Day Camp activities run from 9 a.m. to 4 p.m., Monday to Friday. This schedule includes a lunch break, a period of outdoor activities and two snack breaks.

Children are grouped by age, and each group is led by a warm and engaging team of three mediators, who are overseen by a supervisor. Our ratio of children to mediation team is 20 children for the 6-to-8 year-old group and 25 children for both the 9-to-11 year-old and the 12-to-14 year-old groups. To attend the Day Camp, the child must have completed kindergarten. The schedule and projects are not geared towards preschool-aged children.



A daycare service is included in the registration fee in order to give you more leeway in drop-off and pick-up times. It is offered from 8 to 9 a.m. Monday to Friday, as well as from 4 to 5:30 p.m. Monday to Thursday. There is no afternoon daycare service on the Friday, as this is when the vernissage of the children's exhibition is taking place, and parents and friends are generally already in attendance.

The vernissage, which brings the camp week to a close, is held on the Friday at 4 p.m. We recommend that you bring a large bag with you to carry your child's creations home in.

## **Arrivals and departures**

You can enter and exit by the doors at 2075 Bishop Street (Michal and Renata Hornstein Pavilion for Peace). There is a drop-off and pick-up zone located in front of this entrance (15-minute maximum parking). Children cannot leave the Museum alone or with any person whose name is not indicated on the registration form, unless written authorization is given by the parent.

## Late arrivals and departures

If your child is expected to arrive late, please notify us, so that someone can be at the entrance to welcome them upon their arrival.

With respect to late pick-ups, please note that a \$10 penalty will be charged for every quarter hour delay beyond 5:30 p.m.

#### Food

Children are expected to bring their own lunches. The Day Camp is not equipped with a microwave, so we recommend packing a cold lunch and two snacks every day. If you prefer to keep the child's lunch cool, we suggest you include a cold pack in the lunch box, as there is no refrigerator on site.

<u>Important</u>: peanuts, nuts and any product containing nuts are strictly forbidden.



#### **Outdoor activities**

An outdoor activity is planned for each day, weather permitting. Sunscreen and a sunhat or cap are recommended.

#### **Dress code**

We recommend that children wear washable clothing and have a change of clothing. We also recommend closed-toe athletic shoes (avoid sandals) and long-sleeve shirts, as the Museum is air conditioned. Each child is given a Museum Day Camp t-shirt, which must be worn during outdoor activities.

#### Medications

If your child requires medication during the day, please notify us by completing the corresponding form when you drop your child off on the Monday morning. All prescription medication must be in the original packaging.

## **Special needs**

Please inform us in writing or by phone of any specific needs your child has prior to registration. That way we can make sure to have everything in place to meet their needs.

#### **Payment**

Payment can be made by credit card upon completing your registration online. Alternatively, if you wish to pay by cheque, you must contact our team and complete your registration by phone.



# **Cancellation policy**

In the event you need to cancel your Day Camp registration, we ask that you inform us at least 10 business days before the start of the session, so that we can offer the spot to another child and minimize losses. To cancel your registration, send an email to campdejour@mbamtl.org. All cancellations made before the start of the session will be refunded in full. In the event of cancellations made midway through the camp session, you will be refunded for the days not attended, minus a 10% fee.

#### Contact us

You can reach us by phone Monday to Friday, from 8 a.m. to 5:30 p.m. at 514-285-1600, ext. 440, or by writing to <a href="mailto:campdejour@mbamtl.org">campdejour@mbamtl.org</a>.

We look forward to welcoming you to the Museum this summer!